

## **State Required Building Inspections & Fees**

**Inspection cost - \$35.00 per inspection.**

### **Building**

1. Erosion and footing
2. Back fill
3. Basement floor
4. Rough-in of construction wall bracing
5. Installation
6. Final

### **Plumbing**

1. Under floor
2. Rough in
3. Final

### **Electric**

1. Temporary service
2. Rough in
3. Final

### **Heating**

1. Rough in
2. Final

**Additional inspections and/or re-inspections may be required at an additional cost of \$35.00 per inspection.**

**Building Permit Fee \$10.00 plus \$5.00 per \$1000.00**

**Plan Inspection \$150.00**

**State Stamp \$40.00**

**Escrow \$2500.00**

## REQUIREMENTS- NEW ONE AND TWO FAMILY PERMITS

2 Sets of Building Plans

2 Heat Loss Calculations

2 Certified plat Plans- **With drainage plan** – for lots 2 acres or less  
(Approved by Engineering)

2 Site maps - for lots 2 Acres Plus- **With drainage plan**

Driveway Permit

1 Set of Truss Plans      **Need before rough-in inspection**

1 Set of I-joist Plans      **can be done**

State Building Permit Application

List of Contractors

Soil Erosion Control Form

Address Application (from county)

Sanitation Permit (your responsibility)

Dept of Safety & Professional Services Industry Services Division Wisconsin Stats. 101.63, 101.73	<h2 style="margin:0;">Wisconsin Uniform Building Permit Application</h2> <p style="font-size: small; margin:0;">Instructions on back of second ply. The information you provide may be used by other government agency programs [(Privacy Law, s. 15.04 (1)(m))]</p>	Application No.  Parcel No.
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**PERMIT REQUESTED**     Constr.    HVAC    Electric    Plumbing    Erosion Control    Other:

Owner's Name	Mailing Address	Tel.
Contractor Name & Type	Lic/Cert#	Mailing Address
Dwelling Contractor (Constr.)		
Dwelling Contr. Qualifier	The Dwelling Contr. Qualifier shall be an owner, CEO, COB or employee of the Dwelling Contr.	
HVAC		
Electrical		
Plumbing		

**PROJECT LOCATION**    Lot area Sq.ft.     One acre or more of soil will be disturbed     Town    Village    City of \_\_\_\_\_ 1/4, \_\_\_\_\_ 1/4, of Section \_\_\_\_\_, T \_\_\_\_\_ N, R \_\_\_\_\_ E/W

Building Address \_\_\_\_\_ County \_\_\_\_\_ Subdivision Name \_\_\_\_\_ Lot No. \_\_\_\_\_ Block No. \_\_\_\_\_

Zoning District(s) \_\_\_\_\_ Zoning Permit No. \_\_\_\_\_ Setbacks: Front \_\_\_\_\_ ft. Rear \_\_\_\_\_ ft. Left \_\_\_\_\_ ft. Right \_\_\_\_\_ ft.

<b>1. PROJECT</b> <input type="checkbox"/> New <input type="checkbox"/> Repair <input type="checkbox"/> Alteration <input type="checkbox"/> Raze <input type="checkbox"/> Addition <input type="checkbox"/> Move <input type="checkbox"/> Other:	<b>3. OCCUPANCY</b> <input type="checkbox"/> Single Family <input type="checkbox"/> Two Family <input type="checkbox"/> Garage <input type="checkbox"/> Other:	<b>6. ELECTRIC</b> Entrance Panel Amps: _____ <input type="checkbox"/> Underground <input type="checkbox"/> Overhead <b>7. WALLS</b> <input type="checkbox"/> Wood Frame <input type="checkbox"/> Steel <input type="checkbox"/> ICF <input type="checkbox"/> Timber/Pole <input type="checkbox"/> Other:	<b>9. HVAC EQUIP.</b> <input type="checkbox"/> Furnace <input type="checkbox"/> Radiant Basebd <input type="checkbox"/> Heat Pump <input type="checkbox"/> Boiler <input type="checkbox"/> Central AC <input type="checkbox"/> Fireplace <input type="checkbox"/> Other:	<b>12. ENERGY SOURCE</b> <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:10%;">Fuel</td> <td style="width:10%;">Nat Gas</td> <td style="width:10%;">LP</td> <td style="width:10%;">Oil</td> <td style="width:10%;">Elec</td> <td style="width:10%;">Solid</td> <td style="width:10%;">Solar Geo</td> </tr> <tr> <td>Space Htg</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Water Htg</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>	Fuel	Nat Gas	LP	Oil	Elec	Solid	Solar Geo	Space Htg							Water Htg									
Fuel	Nat Gas	LP	Oil	Elec	Solid	Solar Geo																						
Space Htg																												
Water Htg																												
<b>2. AREA INVOLVED (sq ft)</b> <table style="width:100%; border-collapse: collapse;"> <tr> <th style="width:10%;"></th> <th style="width:15%;">Unit 1</th> <th style="width:15%;">Unit 2</th> <th style="width:15%;">Total</th> </tr> <tr> <td>Unfin. Bsmt</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Living Area</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Garage</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Deck/Porch</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Totals</td> <td></td> <td></td> <td></td> </tr> </table>		Unit 1	Unit 2	Total	Unfin. Bsmt				Living Area				Garage				Deck/Porch				Totals				<b>4. CONST. TYPE</b> <input type="checkbox"/> Site-Built <input type="checkbox"/> Mfd. per WI UDC <input type="checkbox"/> Mfd. per US HUD <b>5. STORIES</b> <input type="checkbox"/> 1-Story <input type="checkbox"/> 2-Story <input type="checkbox"/> Other: <input type="checkbox"/> Plus Basement	<b>8. USE</b> <input type="checkbox"/> Seasonal <input type="checkbox"/> Permanent <input type="checkbox"/> Other:	<b>10. SEWER</b> <input type="checkbox"/> Municipal <input type="checkbox"/> Sanitary Permit# _____  <b>11. WATER</b> <input type="checkbox"/> Municipal <input type="checkbox"/> On-Site Well	<b>13. HEAT LOSS</b> _____ BTU/HR Total Calculated Envelope and Infiltration Losses (available from "Total Building Heating Load" on Rescheck report)
	Unit 1	Unit 2	Total																									
Unfin. Bsmt																												
Living Area																												
Garage																												
Deck/Porch																												
Totals																												
				<b>14. EST. BUILDING COST w/o LAND</b> \$ _____																								

I understand that I am subject to all applicable codes, laws, statutes and ordinances, including those described on the reverse side of the last ply of this form; am subject to any conditions of this permit; understand that the issuance of this permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. If one acre or more of soil will be disturbed, I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management and the owner shall sign the statement on the back of the permit if not signing below. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

I vouch that I am or will be an owner-occupant of this dwelling for which I am applying for an erosion control or construction permit without a Dwelling Contractor Certification and have read the cautionary statement regarding contractor responsibility on the reverse side of the last ply of this form.

**APPLICANT (Print:)** \_\_\_\_\_ **Sign:** \_\_\_\_\_ **DATE** \_\_\_\_\_

**APPROVAL CONDITIONS**    This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty.    See attached for conditions of approval.

**ISSUING JURISDICTION**     Town of    Village of    City of    County of    State→    State-Contracted Inspection Agency#: \_\_\_\_\_    Municipality Number of Dwelling Location \_\_\_\_\_

<b>FEES:</b>	<b>PERMIT(S) ISSUED</b>	<b>WIS PERMIT SEAL #</b>	<b>PERMIT ISSUED BY:</b>
Plan Review \$ _____	<input type="checkbox"/> Construction		Name _____
Inspection \$ _____	<input type="checkbox"/> HVAC		Date _____ Tel. _____
Wis. Permit Seal \$ _____	<input type="checkbox"/> Electrical		Cert No. _____
Other \$ _____	<input type="checkbox"/> Plumbing		
Total \$ _____	<input type="checkbox"/> Erosion Control		

## LIST OF CONTRACTORS

OWNER \_\_\_\_\_

ADDRESS \_\_\_\_\_

CONTRACTOR \_\_\_\_\_ PHONE # \_\_\_\_\_ LICENSE # \_\_\_\_\_

GENERAL \_\_\_\_\_

HEATING \_\_\_\_\_

ELECTRIC \_\_\_\_\_

PLUMBING \_\_\_\_\_

DRYWALL \_\_\_\_\_

SIDING \_\_\_\_\_

ROOFING \_\_\_\_\_

INSTULATION \_\_\_\_\_

CARPENTER \_\_\_\_\_

CONCRETE \_\_\_\_\_

MASON \_\_\_\_\_

EXCAVATING \_\_\_\_\_

# Standard Erosion Control Plan for 1 & 2 Family Dwelling Construction Sites

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According to Chapters LLHR 20 & 21 of the Wisconsin Uniform Dwelling Code, a soil erosion control plan needs to be submitted and approved prior to the issuance of building permits for 1 & 2 family dwelling units in those jurisdictions where the soil erosion control provisions of the Uniform Dwelling Code are enforced. This Standard Erosion Control Plan is provided to assist in meeting this requirement.

Building inspectors have authority to request erosion control measures not specifically required by Code when such measures are deemed necessary to meet the Code's overall performance standard of keeping soil on site.

Construction projects that disturb more than 5 acres, or are part of a development that disturbs more than 5 acres, are also required to obtain a construction site storm water discharge permit from the Wisconsin Department of Natural Resources.

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**Applicant:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Daytime telephone number

\_\_\_\_\_  
Street address, city, zip code

**Landowner:**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Daytime telephone number

\_\_\_\_\_  
Street address, city, zip code

**Location of the building site (complete as appropriate):**

\_\_\_\_\_ quarter of Section \_\_\_\_\_, Town \_\_\_\_\_ N., Range \_\_\_\_\_ E.

Lot \_\_\_\_\_, Block \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Street address

**Instructions:**

1. Complete this plan by filling in requested information, marking (✓) appropriate boxes, and completing the site diagram.
2. In completing the site diagram, give consideration to potential erosion that may occur before, during, and after grading. Water runoff patterns can change significantly as a site is reshaped.
3. Chapters LLHR 20 & 21 of the Wisconsin Uniform Dwelling Code, the DNR *Wisconsin Construction Site Best Management Handbook*, and UW - Extension publication *Erosion Control for Home Builders* can be referred to for assistance in completing this plan. The Wisconsin Uniform Dwelling Code and the *Wisconsin Construction Site Best Management Handbook* are available through State of Wisconsin Document Sales, 608/266-3358. *Erosion Control for Home Builders* (GWQ001) can be ordered through Cooperative Extension Publications, 608/262-3346.
4. Submit this plan at the time of building permit application.

Check (✓) appropriate boxes below, and complete the site diagram with necessary information:

**Completed**  
**Not applicable**

### Site Characteristics

- North arrow, scale, and site boundary. Indicate and name adjacent streets or roadways.
- Location of existing drainageways, streams, rivers, lakes, wetlands or wells.
- Location of storm sewer inlets.
- The gradient and direction of slopes before grading operations.
- The gradient and direction of slopes after final grading operations.
- Location of existing and proposed buildings and paved areas.
- Overland runoff (sheet flow) coming onto the site from adjacent areas.

### Erosion Control Practices

- Location of temporary soil storage piles.

*Note: Although not specifically required by Code, it is recommended that soil storage piles be placed behind a sediment fence or more than 25 feet from any downslope road or drainageway.*

- Location of gravel access drive(s).

*Note: Recommended gravel drive design is 2 to 3 inch aggregate stone laid at least 7 feet wide and 6 inches thick. Drives should extend from the roadway 50 feet or to the house foundation (which ever is less).*

- Location of sediment fences (filter fabric fence, straw bale fence) or vegetative strips that will prevent eroded soil from leaving the site.
- Location of sediment barriers around on-site storm sewer inlets.
- Location of diversions.

*Note: Although not specifically required by Code, it is recommended that concentrated flow (drainageways) be diverted (re-directed) around disturbed areas. Overland runoff (sheet flow) from adjacent areas greater than 10,000 sq. ft. should also be diverted around disturbed areas.*

- Location of practices that will be applied to control erosion on steep slopes (greater than 12% grade).

*Note: Such practices include maintaining existing vegetation, placement of additional sediment fences, diversions, and re-vegetation by sodding or by seeding with use of erosion control mats.*

- Location of practices that will control erosion in areas of concentrated runoff flow.

*Note: Unstabilized drainageways, ditches, diversions, and inlets should be protected from erosion through use of such practices as in-channel fabric or straw bale barriers, erosion control mats, staked sod, and rock rip-rap. When used, a given in-channel barrier should not receive drainage from more than two acres of unpaved area, or one acre of paved area. In-channel practices should not be installed in perennial streams.*

- Location of other planned practices not already noted.

Indicate management strategy by checking (✓) the appropriate box:

Planned

Not planned

Management Strategies

- Temporary stabilization of disturbed areas.

*Note: Although not specifically required by Code, it is recommended that disturbed areas and soil piles left inactive for extended periods of time be stabilized by seeding (between April 1st and September 15th), or by other cover, such as tarping or mulching.*

- Permanent stabilization of site by re-vegetation or other means as soon as possible.

- Use of downspout and/or sump pump outlet extensions.

*Note: Although not specifically required by Code, it is recommended that flow from downspouts and sump pump outlets be routed to stable areas such as established sod or pavement.*

- Trapping sediment during dewatering operations.

*Note: Although not specifically required by Code, it is recommended that sediment-laden discharge water from pumping operations be ponded behind a sediment barrier until most of the sediment settles out.*

- Proper disposal of building material waste so that pollutants and debris are not carried off-site.

- Maintenance of erosion control practices.

- Sediment will be removed from behind sediment fences and barriers before it reaches a depth that is equal to half the barrier's height.
- Breaks and gaps in sediment fences and barriers will be repaired immediately. Decomposing straw bales will be replaced (typical bale life is three months).
- All sediment that moves off-site due to construction activity will be cleaned up before the end of the same workday.
- All sediment that moves off-site due to storm events will be cleaned up before the end of the next workday.
- Gravel access drives will be maintained throughout construction.
- All installed erosion control practices will be maintained until the disturbed areas they protect are stabilized.

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**Agreement:**

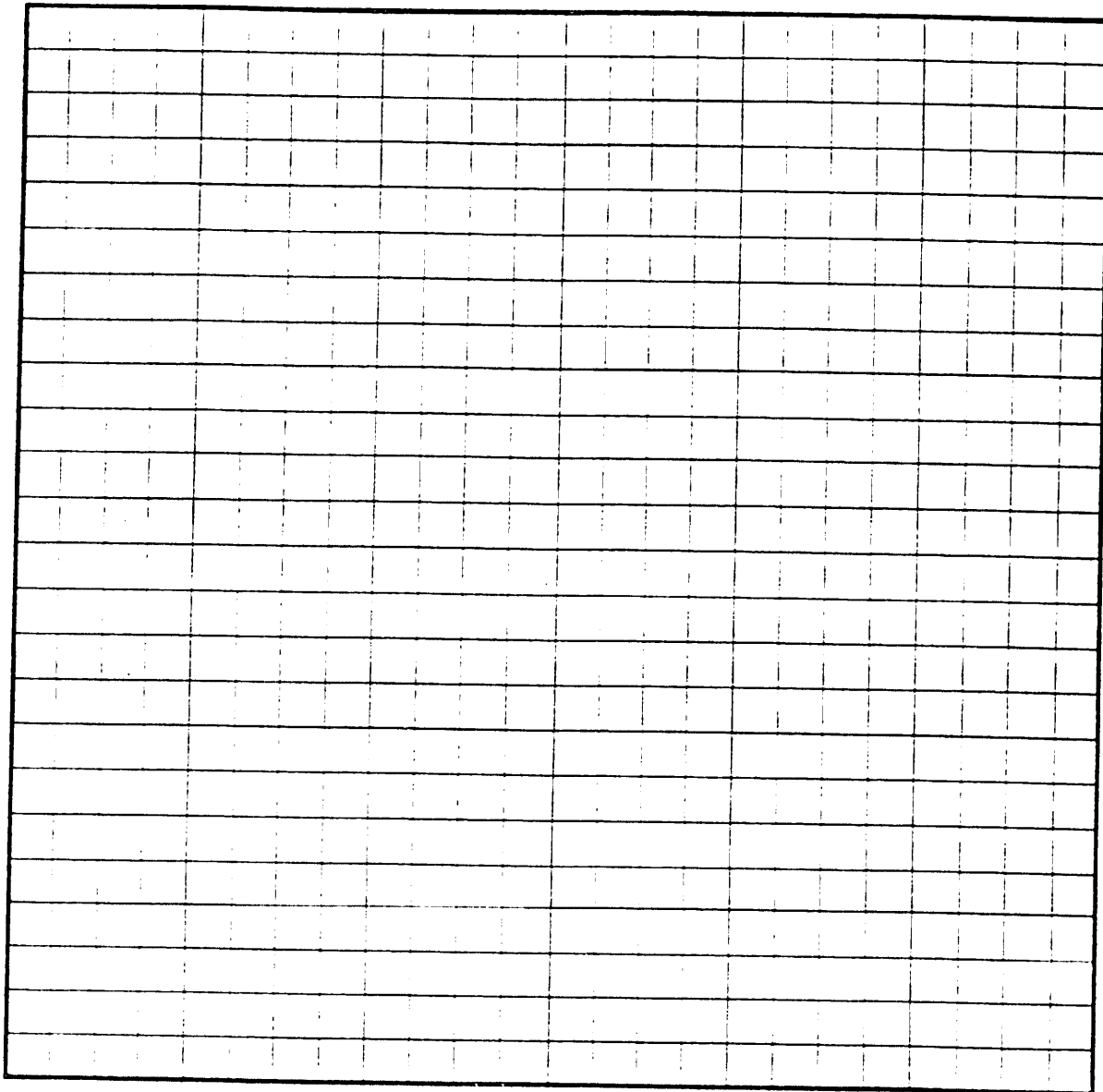
I hereby certify that I understand the construction site erosion control provisions of the Wisconsin Uniform Dwelling Code, and that I accept responsibility for carrying out the above erosion control plan as approved by the code enforcement authority.

\_\_\_\_\_  
Signature of applicant

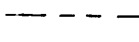



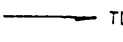



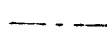


\_\_\_\_\_  
Date


# -Site Diagram-

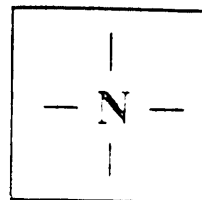
Note: Any base map of useable scale can be substituted for this sheet.



### Site Diagram Legend

	PROPERTY LINE		SILT FENCE
	EXISTING DRAINAGE		STRAW BALES
	TD TEMPORARY DIVERSION		GRAVEL
	FINISHED DRAINAGE		TREE PRESERVATION
	LIMITS OF GRADING		STOCKPILED TOPSOIL
	VEGETATION SPECIFICATION AREA		

Please indicate north direction by completing the arrow. 



Scale:  
1 inch = \_\_\_\_\_ feet



**TOWN OF MOSEL, WISCONSIN  
APPLICATION FOR DRIVEWAY/CULVERT PERMIT**

PROPERTY OWNER			
Property Owner	Email:		
Owner's Mailing Address	Telephone (     )		
City	State	Zip	

DESCRIPTION OF DRIVEWAY	
Driveway Address or Road (if address not assigned yet):	<b>Parcel No.: 59014 -</b>
	<b>Current Zoning:</b>

Type of Driveway:  Residential       Commercial       Agricultural

Width of Driveway: Drivable Surface at Culvert \_\_\_\_\_ Length to Building(s) Served: \_\_\_\_\_

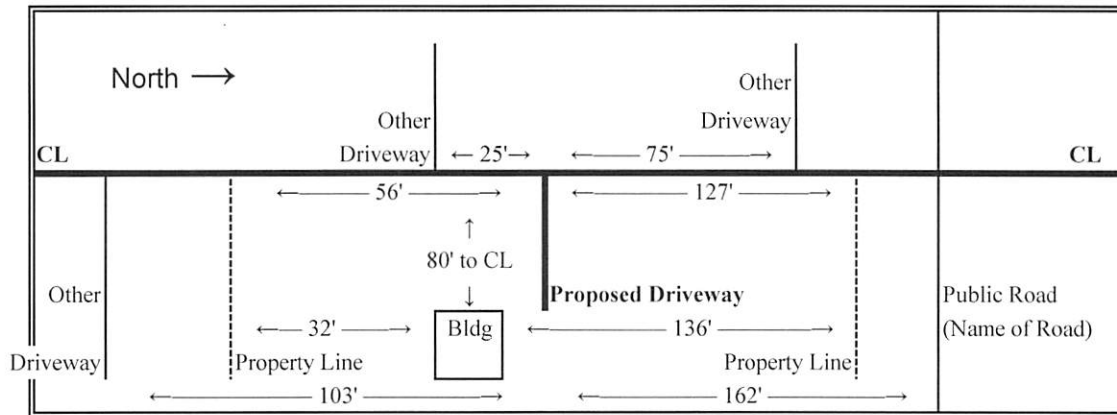
Angle of Driveway at intersection with Road (in degrees): \_\_\_\_\_ (most common is 90°)

Proposed Culvert:      Diameter: \_\_\_\_\_ Length: \_\_\_\_\_ Material: \_\_\_\_\_

Driveway Surface: Gravel  Asphalt  Concrete  \_\_\_\_\_ (galvanized steel, concrete, HDPE, other)

A Driveway Location Sketch must be submitted with the application (see attached sheet). Directions are on the Sketch form. Below is an example of the type of sketch required.

EXAMPLE:



I hereby request permission to construct the driveway herein described, and in consideration of being granted approval of this application by the Town of Mosel, bind and obligate myself to construct the driveway in accordance with the description and sketches contained herein, and to abide by the general requirements, and any conditions set by the Town, for location, design and construction of said driveway. I have read, and understand, the Permit Conditions (see back). I understand that the issuance of this permit does not relieve me of compliance with other applicable codes and ordinances.

Owner's signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

DATE APPLICATION RECEIVED:	CASH OR CHECK NO.	PERMIT FEES
PERMIT GRANTED BY:	RECEIPT NO.	
DATE GRANTED:	DATE ISSUED:	PERMIT NO.

PERMIT DENIED BY:	DATE DENIED:
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DENIED FOR FOLLOWING REASONS:	

Deliver or mail to: Town Clerk-Treasurer, Town of Mosel, W982 County Road FF, Sheboygan, WI 53083-5136

## PERMIT CONDITIONS

- 1 Permits are effective for six months from the date of issuance. A permit may be renewed for an additional six month period by paying an administrative fee. If the work authorized by the permit is not complete by the end of the renewal period, a new application and fee must be submitted and approved.
- 2 The applicant represents any driveway or approach constructed is for the bona fide purpose of securing access to private property and not for the purpose of parking or servicing vehicles, or for advertising, storage, or merchandising of goods on the road right-of-way.
- 3 The permittee shall furnish all materials, do all work, and pay all costs in connection with the construction of the driveway and its appurtenances on the right-of-way. Materials used and the type of construction shall be as designated and subject to approval of the Town. Installation shall not interfere with traffic using the road. Road surfaces, shoulders, ditches and vegetation disturbed shall be restored to equivalent of original condition by the permittee.
- 4 If restoration of road right-of-way is not accomplished voluntarily and without delay, the Town may set a final date for restoration. If not restored within the allotted time, the Town will arrange for the restoration, and all resulting costs shall be the obligation of the permit applicant. Failure to pay those costs shall result in the amounts being charged to the property owner on their property tax bill.
- 5 No revisions or additions shall be made to the driveway or its appurtenances on the right-of-way without the written permission of the Town.
- 6 The Town reserves the right to make such changes, additions, repairs and relocations within statutory limits to the driveway or its appurtenances on the right-of-way as may be necessary to maintain the road or to provide proper protection to life and property on or adjacent to the highway.
- 7 The surface of any driveway constructed within the right-of-way of a Town road should be well graded road gravel, asphalt, or concrete. In no case shall the surface of any such driveway be earth. If surface is concrete, it must not be placed closer than 18-inches of the roadway and the applicant understands that future road and right-of-way maintenance or improvement may require the concrete to be cut and repair of said concrete is the owner's cost and responsibility.
- 8 Culverts shall be of galvanized steel, corrugated pipe, concrete, double walled corrugated polyethylene (HDPE) meeting AASHTO M294 Type S specifications or equal materials. All concrete culverts shall have male/female joints, no butt joints are allowed.
- 9 The Town does not assume any responsibility for the removal or clearance of snow, ice or sleet upon any portion of any driveway, even though snow, ice or sleet may be deposited onto said driveway during normal winter maintenance operations.
- 10 Maintenance and upkeep of driveways and culverts on and over Town road right-of-way shall be the responsibility of the owner. Owner shall keep driveway culvert free of debris and other obstructions to provide proper drainage along the road. Owner shall also maintain the driveway to ensure safe, timely, and proper access and travel by emergency vehicles.
- 11 The applicant shall notify the Town Clerk within thirty days after completion of the work authorized by the permit. Within thirty days of such notification, the Town will inspect the work to ensure full compliance with all permit conditions.
- 12 No building permit for any buildings or structures will be issued until the driveway is constructed according to the specifications of the permit issued, and the inspection noted in (11) above is complete.
- 13 The permittee, and any successors or assigns, agree to indemnify, defend, and hold harmless the Town, its officers, agents and employees against any action for personal injury or property damage sustained by reason of the exercise of the permit.
- 14 Approval of this permit does not establish or commit the Town to future approval of any driveway as a public road or highway in the Town.
- 15 Permittee agrees to use the driveway for only permitted uses allowed within the property's zoning district. Failure to comply may result in removal of the driveway.

## DRIVEWAY LOCATION SKETCH

As shown on the example on the application, please measure and record the distances between the location of the proposed driveway and other driveways/public roads and the owner's property lines along the road centerline (CL). In addition, please sketch all existing and proposed improvements, with the setbacks from CL and property lines noted. All other driveways and road intersections within one mile (1/2 mile in both directions) must be included. All road names, and road right-of-way distances, should be noted on the sketch. Distances can be measured in feet or miles. Sketch does not have to be to scale. Please indicate which direction is North on the sketch.

The sketch area is a large rectangle with a double-line border. A single horizontal line is drawn across the middle of the rectangle, representing the road centerline. The label 'CL' is placed at the left end of this line, and another 'CL' is placed at the right end. The rest of the rectangle is empty, intended for the user to draw and label driveways, property lines, and other road features.