

TOWN OF MOSEL - TOWN BOARD MONTHLY MEETING

MARCH 25, 2020-6:30 p.m.

MINUTES

- I. **Call To Order.** Town Chair Aaron Anger called the meeting to order at 6:30 p.m. at the Mosel Town Hall, W982 County Road FF, Sheboygan. Other Town officials present were Supervisor Dave Wagner, Supervisor Anne Woepse, Constable Mike Langland and Interim Clerk-Treasurer Rachel Rehbein. Also present were Robert Ziegelbauer.
- II. **Approve/Accept Minutes from February 19, 2020 Monthly Board Meeting and Special Town Board Meeting February 24, 2020.** Motion Wagner/Woepse to approve the minutes from February 19, 2020 Monthly Board Meeting; Motion Carried 3-0. Motion Woepse/Anger to approve the minutes from February 24, 2020 Special Town Board Meeting; Motion Carried 3-0.
- III. **Public Input: Discussion only.** Robert Ziegelbauer asked if the Ryder Cup was going on as scheduled. The Board has not heard of any changes to the timeline.
- IV. **Closed Session:** Motion Anger/Wagner for the Board to go into closed session pursuant to Wis. Stats. §19.85(1)(f) to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations. Motion Carried 3-0.
- V. **Open Session:** Motion Anger/Wagner for the Board to reconvene in open session. Motion Carried 3-0. Motion Wagner/Woepse for Sue Born to pay the Town restitution of \$2,940 for lawyer fees and write a letter of apology to the Town. The Town will consider the matter closed unless other information presents itself. Approve issuing Sue Born's January paycheck and return it to the Town for partial payment of lawyer fees. Motion Carried 3-0.
- VI. **General Government Administration.**
 - A. **Discuss and Possible Action Town of Mosel Comprehensive Plan.** Due to a 30 day prior publishing notice, the public hearing will be May 20, 2020 during the Monthly Board Meeting.
 - B. **Discuss Clerk-Treasurer List of Duties and Hours.** Anger presented the Board with a list of duties for the Clerk-Treasurer and Deputy Clerk-Treasurer.
 - C. **Discuss Applicants Next Steps.** The Board reviewed the applicants. Anger will interview them individually and then together in the next couple weeks.
 - D. **Discuss Annual Meeting Agenda.** The agenda will include: former Clerk-Treasurer, Review 2019, road update, Fire Report, Planning and Zoning Report, and encourage residents to become future members of the Board.
 - E. **Set Date for Open Book and Board of Review.** Interim Clerk-Treasurer Rehbein will contact Associated Appraisal to have Open Book April 22, 2020 from 3-5 p.m. and Board of Review May 12, 2020 from 5-7 p.m.
 - F. **Discuss and Possible Action on Per Diem and Laptop Policy Ordinance.** Tabled until the April 15 Board Meeting.
 - G. **Discuss and Possible Action on Approval of Whistling Straits Stipulation with Kohler.** Motion Woepse/Wagner to accept the Stipulation for 2020-2022; Motion Carried 3-0.

VII. Public Works, Public Safety and Enforcement.

- A. **Discuss and Possible Action on Town Mosel Website/Update.** Nothing new to report.
- B. **Set Date for Road Inspection.** The Road Inspection will be April 2, 2020 at 4:30 p.m.
- C. **Discuss and Possible Action on Rolling Cemeteries.** Motion Wagner/Woepse to hire D&D Company to roll Immanuel and Harm cemeteries; Motion Carried 3-0. Keith Mauk has decided to retire from lawn mowing. Ryan Anger has agreed to mow this summer.
- D. **Discuss and Possible Action on Mosel Roads.** Town of Mosel has been awarded a Grant to repair Playbird Road. The Board would like to have the work done by July 1, 2020. There will be future discussions at the April Board Meeting.
- E. **Discuss and Possible Action on Renewal of Cleveland Mini Storage.** Interim Clerk-Treasurer Rehbein will contact Cleveland Mini Storage to pay month to month. Further discussions at April Board Meeting.
- F. **Constable's Report and Log Review. Constable's Log Signed.** Constable Langland picked up garage, checked on building permits and reported a resident needs a new rural sign.

VIII. Correspondence/Communications/Contacts.

- A. **Chair Contacts.** Chair contacts were discussed within the agenda.
- B. **Clerk-Treasurer's Report.** Interim Clerk-Treasurer Rehbein reported she is very busy with absentee ballots for the April election. Paul Corson, the Town's Accountant, will be beginning the audit March 26, 2020. She would feel safer at the Town at night if there were outside cameras. Interim Clerk-Treasurer Rehbein has agreed to work for the Town until April 30, 2020.
- C. **Others.** Town Board discuss possible remodeling of the Clerk-Treasurer's office to accommodate two people working at once. A service window on the west side of the office was discussed. Wagner reported that Ralph Mayer told him the metal and co-mingled overflow dumpsters were full.

IX. Financials:

- A. **Review Financial Reports.** The Financial reports were reviewed and filed in the Clerk-Treasurer's office.
- B. **Review and Approve Voucher List.** Motion Wagner/Woepse to approve payment of all items on the voucher list a total of \$31,290.97; Motion Carried 3-0.
- C. **Building Permit, Conditional Use, Rezoning, and Variance Application Report.** Building Permits were reported incorrectly at February's meeting. There were 4 building permits issued in January and 1 building permit issued in February. There was no new Driveway/Culvert Permits issued, no new rezoning applications distributed, no new Conditional Use/Special Land Use applications distributed and there were no Variance Applications distributed.

X. Review Upcoming Calendar of Events.

- A. **Town Board Meeting** April 15, 2020 6:30 p.m.
- B. **Annual Meeting** April 21, 2020 6:30 p.m.
- C. **Others.** Road Inspection April 2, 2020 4:30 p.m., Open Book April 22, 2020 3-5 p.m., Board of Review May 12, 2020 5-7 p.m.

XI. Future Agenda Items: Discussion Only.

XII. Adjourn. Motion Wagner/Woepse to adjourn; Motion Carried 3-0. Meeting adjourned at 9:00 p.m.

ATTEST:

Aaron Anger, Chair

Rachel Rehbein, Interim Clerk-Treasurer

Approved on _____